



## BUILDING INSPECTOR

### Position Information:

Full-Time Building Inspector

Town of Whitestown, Indiana - Building Department

Annual Salary: TBD according to experience

### Job Description:

Performs routine inspections related to code compliance in residential and commercial construction, building installations, alterations and performs all additional duties as assigned.

### Key Responsibilities:

- Reviews construction plans & blueprints and performs job site inspections to ensure compliance with code requirements
- Interprets code requirements for inspectors, builders, contractors, installers, homeowners, engineers, architects, attorneys and the public
- Approves/disapproves construction installations based on the applicable code requirements and posts code violations when required
- Conducts follow-up inspections to determine if the abatement of code violations has been accomplished
- Manages assigned inspection workload and maintains department inspection records
- Maintains an up-to-date knowledge of all applicable state codes and local ordinances
- Possesses good customer services skills and addresses all complaints and questions in a professional manner
- Attends training classes to obtain or maintain required certifications
- Works well within a team environment

### Minimum Requirements:

High School diploma or GED; advanced construction training or a related degree is desired; five years of experience in building construction and/or five years of experience as a construction inspector or jurisdictional building inspector. Must have or be willing to obtain ICC Certifications as required. Verifiable employment records, reference letters and a background check is required. Must be proficient in the use of software, laptops and tablets and have experience in the application of construction test equipment.

Email applications, resumes & cover letters to David Taylor at: [dtaylor@whitestown.in.gov](mailto:dtaylor@whitestown.in.gov)